



Lusail Real Estate Development Company

Health, Safety, Security, Environment, Logistics & Quality Department

Lusail Construction Safety Procedural Forms/Checklists – 2016 Management Program – Safety Developers Forum

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COMPANY PROPRIETARY INFORMATION

Prior to use, ensure this document is the most recent revision by checking the Master Document List. To request a change, submit a Document Change Request to the Document Control Representative. Master copy of this document will be maintained by the LREDC QA/QC Manager. Not controlled if printed.

Amendment Record

This document is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

Rev. No	Description / Comments	Prepared By	Checked By	Approved By	Issue Date
1	(Pg. 1) Company Propriety Information – Not controlled if printed has been added.	HSE Working Group	Michael Ford	Uwe Krueger	1 st April 2015
1	(Pg. 2) Revised Amendment Table	HSE Working Group	Michael Ford April 20 2105 <i>Michael Ford</i>	Uwe Krueger	1 st April 2015
2	Moved from 2015 to 2016 – responsibility have been amended pt. 7 & 8 have been added	Bruce Bester	Michael Ford	<i>[Signature]</i> Uwe Krueger	1 st Jan 2016

	MANAGEMENT PROGRAM
	Safety - Developers Forum

Management Program NO: 01

Department / Activity: Safety - Developers Forum



Aspect / Hazard / Legal Requirement or Quality Objective: Distribution of vital safety information. (Communication & Consultation)

Objective (M= Maintain & I= Improve): Improve safety knowledge of Safety staff for Developers

Target to Achieve: Complete one forum per month.

Existing Status: Continuation from December 2014

Performance Indicator of Management Program (MP): Complete on the last Wednesday of every month

Sr. No	Activities to be Performed (to meet the MP)	Responsibility	Target date of completion	Resource Requirement	Record reference	Remarks
1	Monthly Forum	Colette Vermeulen	Per Month	Training Room	Monthly file	
2	Include incident / event information	Colette Vermeulen	Per Month	Training Room	Monthly file	
3	Include lessons learned	Colette Vermeulen	Per Month	Training Room	Monthly file	
4	Include good practice examples	Jemar Latonio	Per Month	Training Room	Monthly file	
5	Include bad practice examples	Jemar Latonio	Per Month	Training Room	Monthly file	
6	Distribute awards	Jemar Latonio	Per Month	Training Room	Monthly file	
7	Data review of all projects	Colette Vermeulen	Per Month	Training Room	Monthly file	
8	Evaluation Form	Jemar Latonio	Per Month	Training Room	Monthly File	
Approved By: 			Reviewed By:  A. Bester			