

## **Lusail Real Estate Development Company**

Health, Safety, Security, Environment, Logistics & Quality

Department

## **Lusail Construction Safety Procedural Form/Checklist – Site Monitoring Report (Developer)**

Document No: LUS-HSE-FM4-446-093.02		<b>Rev:</b> 2
Uncontrolled Copy	Controlled Copy X	<b>Date:</b> 07-Mar-16

## COMPANY PROPRIETARY INFORMATION

Prior to use, ensure this document is the most recent revision by checking the Master Document List. To request a change, submit a Document Change Request to the Document Control Representative. Master copy of this document will be maintained by the LREDC QA/QC Manager. Not Controlled if printed

## **Amendment Record**

This document is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

Rev. No.	Description / Comments	Prepared By	Checked By	Approved By	Date
1	(Pg. 1) Company Propriety Information - Not controlled if printed has been added	HSE Working Group	Michael Ford	Uwe Krueger	1st April 2015
1	(Pg. 2) Revised Amendment Table	HSE Working Group	Michael Ford  Michael Ford	Uwe Krueger	1st April 2015
2	Entire form reformatted	HSE Working Group	Michael Ford	Uwe Krueger	29th March 2016



			Site Monito	oring Report			
Project:				Date of Inspection			
Prepared By:				Report Reference Nur	mber		
Phase Title:				Location of Works			
Contractors:				Plot / Package Number	ır		
Average Manpower:	Safety Staff No:			First Aiders	No:		
			Atte	ndees:			

CATEGORY	No. Obs.	CATEGORY No. Obs.		CATEGORY	No. Obs.
CRITICAL	CRITICAL SERIOUS STANDARD				
Fall Prevention		Excavations/Trenching		Spill Prevention	
Fall Protection		Piling/HDD Operations		Manual handling	
Scaffolding		Confined Spaces		Small Tools	
Vehicle Management		Hot Works		Noise/Vibration	
Construction Plant Management		Man-Lifts		Welfare	
Lifting Operations		Communication		Housekeeping	
Fire Prevention & Protection		Compressed and Liquefied Gas Material Storage/Stacking/Movem Cylinders materials		Material Storage/Stacking/Movement of materials	
Electrical Safety		CoSHH		Working in/near Water	
Stored Energy		Buried Services		Night-work & Lighting	
Safety Devices		Waste Management		PPE	
Impalement Hazard (Rebar capping etc)		Emergency Planning Occupational Hygiene		Occupational Hygiene	
Protecting the public		Service Opening/hole protection Registers/inspections/ certs		Registers/inspections/ certs	
Signage		Access and egress		Dust and fumes	

Close Out Criteria	Timeframe to Rectification	Total Number Recorded during Inspection
Critical		
Serious		
Standard		
General Observations -		
Areas for Improvement -		
Good Practice / Observations Noted -		
Good Practice / Observations Noted -		

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S. No	Location	Remarks/Comments	Photos
1.0 CRITICA Fall Preven	tion		
Fall Protect	ion		
Scaffolding			
Vehicle Ma	nagement		
Construction	n Plant Management		
Lifting Ope	rations		
Fire Prev	ention & Protection		
Electrical Sa	afety		
Stored Ener	gy		
S. f			
Safety Devi	ces		

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	s/Trenching		
Diling/UDD	Operations		
Filling/ HDD	Operations		
Confined S	paces		
Hot Works			
Man-Lifts			
Communic	ation		
Compresse	d and Liquefied Gas		
Cylinders			
CoSHH			

<b>Buried Serv</b>	vices		
Waste Mai	nagement		
Emergency	Planning		
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S. No	Location	Remarks/Comments	Photos
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3.0 Standa Spill Preve	.·		
Spill Preve	ntion		
Manual Ha	ndling		
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Small Tool:			
Small Tool:			
Small Tool:			
Small Tool:			

Housekeeping							
Material Storage							
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Working in/near Water							
Night-Work & Lighting							
PPE							
FFE							
Occupational Hygiene							
Note:							
			<u> </u>				
Inspector:			Date:	V. Tl. 84		ı	1
Distributioin:	X: PM	X: CM		X: Tech Mang	1	l	

Lusail Real Estate Development Company

HSE - Site Monitoring Report (Developers)

Suitable approved anchorage point; engineering calculations; fall restraint or fall arrest; lifeline of 12mm SWR; retractable device (yo-yo) locate above shoulder height; 2 x lanyards; connectors closed; clipped off; harness fitted correctly; proof of training; proof of inspections; color coding safe working zone barricaded below; rebar capped;  Only competent scaffolder can erect/modify/dismantle; 3rd party license; top rail 38-45";mid-rail; gap of no more than 19"; toe board min 3.5" working platform min 18" wide; gaps of no more than 9.5"; access ladder tied; completed inspection tag; bracing; stable footing; tied-in or rakers engineering calculations for hung/suspended/birdcage/cantilever; mobile towers wheels locked; not being moved with people on; platform no overloaded/cluttered;  One-way traffic circuit; minimized reversing; control of keys; seatbelts; driving & mobile phone use; headlights; daily inspections; tyre changing, vehicle servicing; refueling procedures; grounding during refueling; servicing bays; transportation;  Construction Plant Management  One-way traffic circuit; minimized reversing; control of keys; seatbelts; driving & mobile phone use; headlights; daily inspections; tyre changing; vehicle servicing; refueling procedures; grounding during refueling; servicing bays; transportation;  One-way traffic circuit; minimized reversing; control of banks-man/spotter; servicing/maintenance regime; daily inspections; breakdown procedure; supervision; air pollution; dust control; specialist equipment 3rd party inspections; alarms/flashing beacons; compressed air whip checks; control of filters; correct cottle pins & safety clips  Lifting Operations  Lifting Operations  Lifting Operations  Sufficient travel distance; fire routes & exits clear, fire-fighting equipment & detection equipment inspected & serviceable; emergency signage assembly point; no smoking; control of flammable materials; appointed fire wardens; emergency water source/hydrants; PAT testing; emergency plus/sockets; missing blank pan		CRITICAL CATEGORY
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SERIOUS CATEGORY	Safety Devices	Removal/defeating/tampering of: fire extinguishers; first aid kits; smoke/heat detectors; trip/limit switches; guards; warning alarms; flashing beacons; small tool handles; fixing triggers in "on" position;
		SERIOUS CATEGORY

Lusail Real Estate Development Company

HSE - Site Monitoring Report (Developers)

TOPIC	ASSESSMENT CRITERIA
Excavations / Trenches	Appointed competent person; sloped to correct angle (38)/benched/shored/piled; inspected daily by supervisor; access every 7.6m; barricades & signage; stop-blocks; geotechnical report for deeper than 20'; dewatering 24hours before; spoil min 2m from edge
Piling / HDD Operations	Geotechnical report; 3rd party trained operator; piling rig mat; goalposts 10/20m; controlled access zone; whip-checks 1474kg; 12' 3.6m exclusion zone during operation; excavations within 25m inspected daily by competent person; annual audiometric testing; double hearing protection; manual handling training; control of slurry pit;
Confined Spaces	Nominated competent entry supervisor; trained attendant present; secure access; permit to entry logbook; air testing O2 19.5 – 23.5%; every 15 minutes; emergency rescue equipment; IRT trained; trained workers; ventilation; lighting; communications; hazards of actual work
Hot Works	Certified welders; trained power tool operators; hot work permit; welders coveralls; assistant wearing same PPE; fire-watch 30 minutes; welding screens; electrode stub container; milk supplement; protection of flammables; cable condition; grounding of generator/circuit; gas cylinder storage; upright; secured; caps; wrench; flashback arrestors; shade; jubilee clips; gauges working
Man-Lifts	3rd party certificate; trained operator & license; emergency trained person on ground; work zone cordoned off; daily inspection checklist; firm even surface; body harness clipped off to anchor point; short lanyard; sides of basket clear; wind conditions; fire extinguisher; basket tidy
Communication	Training schedule; training records; toolbox talks; risk assessments; method statements; other plans; pre-task briefings; safety noticeboards; poster campaigns; statement of intent/policy displayed; vision/mission statement; violation notices; general site rules displayed
Compressed and Liquefied Gas Cylinders	Secured, used, stored and transported in an upright position at all times; capped at all times, except when a cylinder is in service; stored/located away from sources of ignition to avoid exposure to sparks, hot slag, or flames, or, if these cannot be avoided, fire-resistant shields provided; welding gases stored in well ventilated, isolated areas and segregated by type of gas (e.g. oxygen, acetylene); labelled detailing their contents; stored in well-protected, ventilated, dry locations, at least 20 feet (6.1 meters) (unless protected by a wall at least 5 feet/1.5 meters high having a fire-resistance rating of at least one hour) from highly combustible materials and combustible gas cylinders, and away from egress routes such as stairways and elevators; protected against exposure to high temperature extremes and/or shock
СоЅНН	Concreting; spray-painting; sand-blasting; MSDS HSE, store man & first aider; original containers; non-compatible substances segregated; correct PPE/RPE as per MSDS; storage as per MSDS including quantities; shaded/cooled
Detection of Buried Services	Permit to dig; maps/drawings; pilot holes; markers; cat & genny; hand digging;
Waste Management	Sufficient skips/receptacles; regularly emptied; food receptacles have lids; waste segregation (recycling); control of used batteries/tyres/oils/fluorescent lights
Emergencies	Emergency preparedness plan; security; coordination with local emergency authorities; emergency drills; map at entrance; first aiders 1:50; first aid points; first aid register;
	STANDARD CATEGORY
TOPIC	ASSESSMENT CRITERIA
Spill Prevention	Hazardous storage area; 10m from water sources; 110% volume bunded; impermeable refueling area; spill kits; public road access cleaned; drip trays for semi-permanent equipment's; dust control; discharge to water permits; re-vegetate earthworks

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Lusail Real Estate Development Company

HSE - Site Monitoring Report (*Developers*)

Night-work & Lighting PPE	arrangements  Storage; minimum requirements; color coding; helmet stickers; electricians footwear; training
or near to Water	Permits; dredging plans; 3' – diving operations; waste dumping; spill prevention for equipment's; flotation devices; access/egress; emergency egress; life-rings every 50m; training; emergency drills quarterly; cofferdams engineering calculations; 3rd part certificate for vessels  Approval for night-work; light meter survey; 100 lux general construction; 300 lux power tools; 2 separate sources; feeding & welfare
Material Storage	Security; loading/unloading bay; speed limits; POLVID; 225mm pipes – 6 layers; sharp edge protection; pallets 3m high; banding & packaging waste; 5m between stores; segregated hazardous/non-hazardous; shelving; 3 x min base width height for stacking; 36" aisle width; shelving SWL;
Housekeeping	Schedule; combustible/flammable each shift; 1 day's supply of material at work front; de-nailing of timber; burning of waste forbidden; Loose materials on the edges of the building
Welfare	Shade; cool potable water; water hygiene; filters; cleaning of containers; toilets 2:25, 4:50, 6:100; cleaning schedule; food hygiene; eating areas; hand hygiene; illness records; smoking shelter
Noise/Vibration	85 dB(A); 30m from offices; noise level survey; hearing protection zone; signage; PPE available; task rotation; maintenance/servicing program; training quarterly
Small Tools	No hand-made; electrical inspected & color coded; control of defective tools; no sitting on ground; 110V tools; safety devices; abrasive wheels competent person; loose clothing; control of powder actuated cartridges; competency;
Manual Handling	Material handling equipment; mechanical aids; training; MHO risk assessment; materials head height 5kg, waist height 15kg; suitable gloves

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