



Lusail Real Estate Development Company

Health, Safety, Security, Environment, Logistics & Quality Department

Lusail Operation Safety Procedural Forms/Checklists – Lusail Monthly HSE Reporting Form

Document No	<u>LUS-HSE-FM4-443-005.01</u>	Rev	<u>1</u>
Uncontrolled Copy	<input type="checkbox"/>	Controlled Copy	<input checked="" type="checkbox"/>
		Date	<u>01-Apr-2015</u>

COMPANY PROPRIETARY INFORMATION

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LUSAIL MONTHLY HSE REPORTING FORM

This form is to be completed monthly by all Developers and Construction Project teams actively engaged on LREDC projects. This does not exclude the provision of other HSE reports required under current contracts.

PROJECT:		PROJECT NUMBER:	
HSE REPRESENTATIVE:		REPORTING PERIOD:	

DATA	REPORTING MONTH	CUMULATIVE TOTAL (YEAR)	CUMULATIVE TOTAL (PROJECT INCEPTION)
Project Man-hours (site)			
Project Man-hours (office)			
Fatalities			
Lost Time Incidents			
Major Injuries			
Restricted Work Day Cases			
Medical Treatment beyond First Aid			
First Aid Cases			
Occupational Illnesses / Diseases			
Major Environmental Incidents			
Minor Environmental Incidents			
Major Property Damage			
Minor Property Damage			
Road Traffic Collisions			

Guidance Notes:

Project Man-hours (site)

- Hours worked by onsite workers for the month. (Not Management)

Project Man-hours (office)

- Hours worked by management and administrative staff for the month.

Fatalities

- The death of any person, whether or not they are at work, if it results from an accident arising out of or in connection with work.

Lost Time Incidents

- An Injury not being a major injury that results in a person either missing 3 or more consecutive days from work (not counting the day of the accident) or being unable to fulfill his/her normal duties for 3 or more consecutive days, including non-working days i.e.- weekends.

Major Injuries

- Defined injury, which requires immediate notification to Ministry of Labor. (Qatar)
Specifically:
 - Any fracture, other than to the finger, thumb or toe
 - Any amputation
 - Dislocation of the shoulder, hip, knee, or spine
 - Loss of sight (whether temporary or permanent)
 - A chemical or hot metal burn to the eye or penetrating injury to the eye
 - Any injury resulting from an electric shock or electric burn, leading to unconsciousness or requiring resuscitation, or admittance to hospital for more than 24 hours
- Any other injury:
 - Leading to hypothermia, heat induced illness or to unconsciousness
 - Requiring resuscitation
 - Requiring admittance to hospital for more than 24 hours
 - Loss of consciousness caused by asphyxia or by exposure to a harmful substance or biological agent
 - Acute illness or loss of consciousness resulting from the absorption of any substance by inhalation, ingestion or through the skin
 - Acute illness which requires medical treatment where there is reason to believe that this resulted from exposure to a biological agent or its toxins or infected material.

Restricted Work Day Cases

- Any injury sustained by a worker that prevents them from undertaking all their normal duties under their classification. (Duties modified due to effects of injury, but still able to work in some capacity)

Medical Treatment beyond First Aid

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- Injuries that require active medical treatment (other than diagnosis or investigation) by a physician that could not be undertaken by a suitable trained first aid officer or paramedic. (Please note investigation by a Doctor without specific treatment is NOT a medical treatment case)

First Aid Cases

- Injuries treated by an approved and trained first aid officer. (Does not include self-treatment from a first aid kit.)

Occupational Illnesses / Diseases

- Any incident resulting in acute and/ or chronic illness or disease that may be caused by inhalation, absorption, ingestion, or direct contact to workplace stressors or chemicals.

Major Environmental Incidents

- Spills, discharges or releases of potentially polluting substances to bodies of water and/or drainage systems.
- Spills, discharges or releases of potentially polluting substances to land which require remediation by external agencies.
- Any incident which has a long-term adverse effect on local sensitive ecosystems.
- Any incident which requires the assistance of and/or reporting to regulatory agencies.

Minor Environmental Incidents

- Spills, discharges or releases of potentially polluting substances to land which result in localized ground contamination.
- Any unplanned release to the environment which results in localized short-term environmental harm;
- Any unplanned release to the environment that can be responded to and dealt using existing project resources
- Occurrences that do not require reporting to regulatory agencies.

Major Property Damage

- Is damage to, or the destruction of, public or private property, caused either by a person, equipment, accident or by natural phenomena over the value of QAR 250,000

Minor Property Damage

- Is damage to, or the destruction of, public or private property, caused either by a person, equipment, accident or by natural phenomena over the value between QAR 10,000 and QAR 249,000.

Road Traffic Collisions

- Also known as a road traffic accident, motor vehicle accident, car accident etc.
- When a vehicle collides with another vehicle, pedestrian, animal, road debris, or other stationary obstruction, such as a tree or utility pole. (May also include loss of control with no damage.)