

Lusail Real Estate Development Company

Health, Safety, Security, Environment, Logistics & Quality Department

Lusail Operation Safety Procedural Forms/Checklists – Job Description-Environmental Supervisor

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COMPANY PROPRIETARY INFORMATION

Prior to use, ensure this document is the most recent revision by checking the Master Document List. To request a change, submit a Document Change Request to the Document Control Representative. Master copy of this document will be maintained by the LREDC QA/QC Manager. Not controlled if printed.

Amendment Record

This document is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

Rev .No	Description / Comments	Prepared By	Checked By	Approved By	Issue Date
0		HSE Working Group	Michael Ford Michael Ford	UWe kindeger	1 st May 2015

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Job Description

1. JOB DETAILS:	
POSITION TITLE:	ENVIRONMENTAL SUPERVISOR
REPORTS TO:	ENVIRONMENTAL & SUSTAINABILITY MANAGER
DEPARTMENT:	HSSELQ
GRADE:	
PREPARED / REVISED ON:	MAY 2015

2. JOB OBJECTIVE:

Ensure that all LREDC construction activities (through various Contractors and Developers) are 100% compliant to the Environmental Legislation, conform to the respective Environmental Permits from the MoE and compliant to LREDC's Environmental and Sustainability requirements. Assess and mitigate appropriately all incurred environmental risks in order to minimise possible impacts to a strict minimum.

3. JOB DIMENSIONS:		
Number of Staff Supervised:	Direct Reports:	None
	Total:	0

4. KEY ACCOUNTABILITIES:

Description Key Result Areas

- Implementation of the Environmental Management System, including necessary Environmental Management Plans,
- Coordination of the Environmental interfaces and aspects of simultaneous operations of construction work and subcontractors,
- Manage and control the environmental performance of Contractors/ Developers
- Ensure that licenses or permits for specific activities are obtained before each construction activity commences
- Control and endorse the regular environmental reports of the Contractors including Sustainability
- Implementation of effective Emergency Response in case of major risk of environmental nuisance,
- Definition, implementation and reporting of Environmental Management targets based on LREDC's stipulations
- Advice to the Project Manager(s) with regard to Policies and Environmental matters including Sustainability
- Review and approval of Contractor's/Developer's Environmental Management systems and/or bridging documents

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- Environmental Instruction and induction of new project personnel and Contractors/ Developers
- Assurance as to the compliance with contractual and local governmental Environmental Management requirements,
- Verification and reporting of Environmental Management system implementation through regular Environmental Audits/ Inspections.
- Prepare Weekly Report in brief dashboard format of all environmental audits / inspections.

5. COMMUNICATIONS & WORKING RELATIONSHIPS:

A report to LREDC's Environmental Manager; communicates to all Contractors and Developers on LREDC sites and eventually other Construction Projects that are entertained by LREDC outside of Lusail.

6. QUALIFICATIONS, EXPERIENCE, & SKILLS:

Hold a degree and/or professional environmental Diploma or its equivalent in environmental engineering or a similar discipline, with a minimum of five (5) years of construction environment management experience on projects of similar size and scope; NEBOSH Certificate in Environment management, ISO 14001:2004 internal auditor, or similar requested.

Excellent communication and reporting skills needed

7. NOTE:

- Incumbents should agree to work in all QDL areas: land and sea
- Incumbents should agree on 24 hours shift duty
- All job objectives and Key Accountabilities are the minimum requirements

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8. APPROVALS:	
Employee :	
Signature	Date
Senior Dept. Manager:	
Signature	Date
HSSELQ Director:	
HSSELQ Director:	
Signature	Date
HR Manager:	
Signature	Date

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