



Lusail Real Estate Development Company

Health, Safety, Security, Environment, Logistics & Quality Department

Lusail Operation Safety Procedural Forms/Checklists – Job Description-HSE Inspector

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COMPANY PROPRIETARY INFORMATION

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Job Description

1. JOB DETAILS:

| | |
|-------------------------------|---------------------------|
| POSITION TITLE: | HSE INSPECTOR |
| REPORTS TO: | LEAD HSE INSPECTOR |
| DEPARTMENT: | LUSAIL HSSELQ |
| GRADE: | |
| PREPARED / REVISED ON: | MAY 2015 |

2. JOB OBJECTIVE:

As Lusail HSE Representative to ensure Lusail site wide / QD local projects in line with Lusail Requirements, QCS latest version, relevant International Standards and Qatar Law. To support and to promote a safe working environment. To coordinate with PMCM, Consultants, Contractors and Developers as necessary. To undertake HSE monitoring & supervision on a daily basis.

3. JOB DIMENSIONS:

| | | |
|------------------------------------|------------------------|-------------|
| Number of Staff Supervised: | Direct Reports: | NONE |
| | Total: | 0 |

4. KEY ACCOUNTABILITIES:

| Description | Key Result Areas |
|---|-------------------------|
| To take an active role in construction & operation HSE management and ensure compliance with safety, health and environmental regulations | |
| Communicate and reporting safety performance to the line management | |
| Undertake daily safety inspection and recommend necessary corrective actions to the PMCM / Supervising Consultants / Developers / Contractors | |
| Carry out accident investigation, confirm root cause and propose recommendations for improvement | |
| Undertake planned & random safety audits and recommend improvements | |
| Attend relevant safety meetings | |
| Review and approve key HSE documentation for project HSE management | |
| Conduct Lusail Safety induction and awareness training | |



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|--|--|
| Track and monitor close out of safety violations | |
| Monitor the implementation of Lusail HSE Programs | |
| Promote HSE culture as a core value for Lusail and QD local projects and implement a zero accident tolerance strategy | |
| Monitor HSE performance of PMCM, Consultants, Developers and Contractors | |
| Produce inspection reports, accident / incident analysis trends as necessary | |
| Assist security in ensuring Lusail traffic rules are strictly adhered to | |
| Conduct random HSE inspections of batching plants and labour Camps and ensuring all relevant regulatory requirements are met | |
| Implement Payment Deduction procedure | |
| Input HSE performance into weekly HSE report | |
| Undertake ad hoc work as instructed by the Client from time to time | |
| To spend majority (approx.80%) of the time undertaking field inspection and follow up inspection | |

5. COMMUNICATIONS & WORKING RELATIONSHIPS:

Internal: Supervising & Management Consultants, Contractor PM, CM, & HSE, Developer Contractors, Client HSE Management

External: Consultants, Suppliers, Manufacturers, Government bodies, Ministries, Training Bodies, Suppliers

6. QUALIFICATIONS, EXPERIENCE, & SKILLS:

Skills: Computer literate; problem solving skills; people skills, presentation skills; able to work unsupervised; able to work as a team; must be able to speak and write English, Arabic; able to prioritize work; good report writing skills; good communication skills. Must be assertive to ensure unsafe conditions and acts are resolved promptly.

Minimum Qualifications: OSHA 30 hrs. / NEBOSH International General Certificate; academic qualification in Diploma or Degree in Engineering or relevant technical professional qualification an advantage; but other; HSE related training desired; able to speak and write English and Arabic preferred.

Minimum Experience: 3 years related working experience in construction HSE especially in infrastructure projects; minimum 2 years working experience in GCC countries; experience in HSE management an advantage

7. NOTE:

- Incumbents should agree to work in all QDL areas: land and sea
- Incumbents should agree on 24 hours shift duty
- All job objectives and Key Accountabilities are the minimum requirements

8. APPROVALS:

Employee :

Signature

Date

Senior Dept. Manager:

Signature

Date

HSSELQ Director:

Signature

Date

HR Manager:

Signature

Date