



# Lusail Real Estate Development Company

## Health, Safety, Security, Environment, Logistics & Quality Department

### Lusail Operation Safety Procedural Forms/Checklists – Job Description-Safety Manager

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#### COMPANY PROPRIETARY INFORMATION

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## Job Description

### 1. JOB DETAILS:

<b>POSITION TITLE:</b>	<b>SAFETY MANAGER</b>
<b>REPORTS TO:</b>	<b>SENIOR HSE &amp; FIRE MANAGER</b>
<b>DEPARTMENT:</b>	<b>LUSAIL HSELQ</b>
<b>GRADE:</b>	
<b>PREPARED / REVISED ON:</b>	<b>MAY 2015</b>

### 2. JOB OBJECTIVE:

- Provides expertise and technical assistance to management for the implementation of the project safety policy by managing the project safety program that meets or exceeds all current standards. Makes recommendations for improvement to the project safety program if required. Represents the company in all safety matters pertaining to internal and external activities. Reviews, interprets and provides assistance on safety regulations and standards. Monitors safety performance and conducts project safety audits and inspections.
- Responsible for both operation and construction safety including all local projects (i.e. DCCT&T, SPP, Legtaifiya, other future local projects)

### 3. JOB DIMENSIONS:

<b>Number of Staff Supervised:</b>	<b>Direct Reports:</b>	HSE Lead Inspectors, HSE Analyst
	<b>Total:</b>	Depending on the no. of staff under safety group

### 4. KEY ACCOUNTABILITIES:

Description	Key Result Areas
<ul style="list-style-type: none"> <li>Participates in the development and implementation of project safety plans.</li> <li>Assigns and provides technical supervision of safety performance, qualifications and programs.</li> <li>Reviews contractor's safety performance, qualifications and programs.</li> <li>Conducts safety audits through review and analysis of performance of safety records and safety inspections.</li> <li>Maintains accurate records of all safety matters</li> <li>Provides clear direction to site safety inspectors</li> <li>Meets regularly with contractor's counterpart to review conformance to project safety program.</li> <li>Requires a familiarity with local health and safety regulations and reporting procedures, as well as good communication and interpersonal skills.</li> <li>Performs other responsibilities associated with this position as may be appropriate.</li> </ul>	



**5. COMMUNICATIONS & WORKING RELATIONSHIPS:**

Internal: All departments Lusail and QD, PMCM, Consultants

External: All Contractors, Government Agencies and Bodies, Suppliers, Training Bodies

**6. QUALIFICATIONS, EXPERIENCE, & SKILLS:**

**Minimum Qualifications:**

Degree in western academic qualification, certified HSE professional, other related HSE certificated training

**Minimum Experience:**

Min 15 years of related work experience in the field of Health and Safety, including supervisory experience, minimum 5 years GCC working experience

**7. NOTE:**

- Incumbents should agree to work in all QDL areas: land and sea
- All job objectives and Key Accountabilities are the minimum requirements

**8. APPROVALS:**

**Employee :**

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Signature

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Date

**Senior Dept. Manager:**

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Signature

\_\_\_\_\_

Date

**HSSELQ Director:**

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**HR Manager:**

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Signature

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Date